

## YOUTH WORKERS AUSTRALIA

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**ABN:** 87 151 332 753



### Accreditation Process for University Degree Courses.

Universities participating in the YWA Accreditation of a Bachelor of Youth Work Course are required to complete the documents found at this [link](#).

Application for Accreditation of a Bachelor of Youth Work will require the following:

- Portfolio requirements
- Accreditation application
- Professional Practice Youth Work Education and Training Standards and Benchmarks Framework

The Members Consultation Findings 2012 document may be helpful background reading, and can be found [here](#).

Note: The youth work degree course accreditation process was finalised in 2021 after extensive consultation with course chairs. As agreed with course chairs, the course accreditation process will be facilitated by an independent chair, and the panel will consist of the independent chair, one YWA board member and one degree graduate nominated by the university applying for accreditation.

Contact the Secretary of YWA for any further information required at:  
[secretary@ywa.org.au](mailto:secretary@ywa.org.au)

## The Process

All accreditation documents are found on the YWA [site](#). All documents are to be completed electronically and forwarded to the YWA Secretary, [secretary@ywa.org.au](mailto:secretary@ywa.org.au)

The course accreditation process is as follows:

1. Secretary to record and confirm that the application has been received and send an invoice to applicant for payment;
2. Secretary to contact the independent chair of the accreditation panel after the application has been received;
3. Application to be forwarded to the Independent Chair and the panel members;
4. The Secretary YWA will set a date for the panel to meet and consider the application within 6 weeks of receiving the application providing panel members adequate time to review the application;
5. The panel will meet and a recommendation will be reported to the YWA Board by email within three working days of meeting conclusion;
6. Outcome of the panel deliberations is to be conveyed formally in writing to the applicant within four weeks of the Panel completing the assessment. In addition, the panel's outcome will be provided to the applicant informally within 5 working days of the panel deliberation by the appointed YWA Board member;
7. The panel assessment outcome, may require the applicant to undertake further work to ensure the course moves from provisional accreditation to full accreditation; In this case a course will be provided provisional accreditation for 12 months from the date of receiving formal notification of the outcome of the panel deliberations;
8. By month 10 of the 12 months the course will have submitted a plan for meeting the required course changes to the Secretary of the YWA. The revised course portfolio will be reviewed by the Independent Chair of the Accreditation panel who will decide on whether the course meets the YWA Accreditation requirements;
9. All Accredited courses will be advertised on the YWA web site.

**An appeals process is noted in Section 1 of the Accreditation information pack.**

### Cost of the application

The cost will be as follows.

Honarium Chair	\$1,500
Honarium Graduate	\$500
Annual Organisational membership fee of YWA	\$500 (unless already a financial member)
Administrative Fee	\$5,000
Total	\$7,500

**The cost of undertaking accreditation is \$7,500 and is to be paid on the day of lodgement**

Please make payment into the YWA account:

**Name of the Account:** Youth Workers Australia Inc

**BSB:** 633 000

**Account Number:** 144078003

Please reference the payment with university name.

Treasurer will provide a receipt to the University once the amount has been cleared into the YWA account.

### Our Commitment

Youth Workers Australia remains committed to professionalising and building the capacity of the Youth Work sector. Unlike other professional associations, we have not locked our resources to “member only” and have continued to make all of our resources and work available to every youth worker in Australia. Our commitment to you is that we will undertake a robust and transparent accreditation process and use any available funds to build the capacity of the youth work sector.